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## MEMORANDUM

**TO:** CRRA Organizational Synergy & Human Resources Committee

**FROM:** Moira Kenney, HR Specialist/Board Secretary

**DATE:** May 16, 2014

**RE:** Notice of Special Meeting

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There will be a special telephonic meeting of the Organizational Synergy and Human Resources Committee of the CRRA Board of Directors on Tuesday, May 20, 2014, at **12:00 pm** in the Legal Conference Room at the CRRA offices, 100 Constitution Plaza, Hartford, CT.

The purpose of the meeting will be to discuss the following matters:

- I. Approval of Minutes of the February 18, 2014, OS&HR Committee Meeting (Attachment A).
- II. Discussion of the organizational review and transition.
- III. Discussion of the completed Compensation Report.
- IV. Executive Session to discuss personnel matters.

If you will be unable to attend, please notify Moira Kenney at (860) 757-7787 immediately.

cc: Tom Kirk, President  
Mark Daley, CFO  
Eric Womack, Dir. HR & Admin